

**MMTSSSC Meeting  
September 4, 2013**

Meeting called to order 7:10.

**In attendance:** Eric Goodman, Tim Rosato, Robert Hindman, Jana Lynott, Ellen Smith, Jane Kim-Guthrie, Aja Sae-Kung, Gillian Burgess, Kristin Haldeman, Jack Owens, Robert Laws, Scott Priscoe, John Chadwick, Ronna Weber, and Nancy Van Doren.

**New Hires:** Scott Prisco was introduced. He is the new Director of Design and Construction for APS. The new Safe Routes to School Coordinator, Kyle Lucas, is about to begin. School Security Coordinator has also started, Kevin Reardon. Scott Allen was also introduced. He is a consultant from Transpar Group that does consulting on transportation and management. Transpar group provides our Director of Transportation and a router on a consulting basis. They provide other consulting services, as well, such as analyzing our budget, implementing new software, and other items. (Note: Transpar acquired MPS.) Transpar will provide performance reports on a regular basis.

**Agenda approved** for the evening.

June meeting minutes are outstanding for approval. Committee should be ready to approve at the next meeting.

**Public Comment:** There were no speakers present for the public comment period. Kristin Haldeman reported on a public comment that came in via email and it was sent to the committee.

**Staff Update:** John Chadwick gave a back to school update. Committee members were asked for their input regarding the start up of school. Kristin brought up the problems for special needs students. John explained the problems and what APS has done to address them. He noted problems primarily with Oakridge and Reed. Once they are sure what the problem was, they will make sure it is fixed next year. There may be a few more problems related to the special needs students but they are working on them. John addressed the need to improve customer service at the call center.

Gillian commented on the buses parking in bike lanes by Key School. Jana Lynott commented on the need for bike education as we promote biking. Ronna Weber noted that a bus to Tuckahoe was late. John explained the problem and the fix. Ronna explained the high degree of turnover on that route last year. John explained that bus drivers do practice routes. Nancy raised the issues related to transportation for Countywide schools vs. transfer students and the distance to bus stops for both.

Scott Priscoe talked about the new surveys for TDM. Toole Design is working on the TDM Master Plan. The TDM surveys will be on line. Facilities is working with Planning and Evaluation to do the surveys. The Safe Routes to School Coordinator needs to report on how kids get to school to the State by late September. This is a hand tally done by staff with info from the kids. Transportation and Facilities is trying to combine this with the TDM Master Plan. The TDM survey might not be done until November as

it is more complicated and done by the parents, and there is another survey that APS would like to administer in October.

Kristin gave a general update. Members are invited to two upcoming meetings:

- 1) Work session with the Board is scheduled for September 19, 7:30 p.m., at the Ed Center. First hour is on Transportation and the second is on capacity. No public comment. Kristin will be invited to participate at the table.
- 2) On September 26, Kristin will present our report from last year to the School Board. The meeting begins at 7:30 p.m.

Minutes were not taken for July and August. Kristin quickly recapped the July and August meetings. In July, participants discussed what the Board and School system needs from the Committee. APS and Board ask that we focus on policy, resources, and budget regarding our recommendations. In particular, we are asked to look at resources needed for capacity building related to Transportation. The Board also asked that we have a realistic timeline for implementation of our recommendations. Also discussed was a philosophy for Transportation. The request was for something concise, discussing the importance of transportation and discussing options. The need for outreach was also discussed and it was felt that this was very important and needs to be done soon. John Chadwick noted the need to get help with getting the surveys completed.

Outreach was then discussed. Eric Goodman noted the need for talking points for reaching out to the PTAs. Logistics of reaching out to all the schools was discussed. Kristin is looking for a small committee to come up with an outreach plan.

During the August meeting, a sample of a survey was discussed with Toole Design in attendance. The committee gave input into what should be considered in constructing the survey.

Kristin asked us to form an Outreach Committee. She would like all the schools to have a liaison from the Committee. Need an email address so people can write in. Eric Goodman, Gillian Burgess, Tim Rosato, and Aja Sae-Kung will serve on the committee, and Sally Baird will assist. Kristin asked for something by next meeting.

Kristin then led a discussion regarding how the committee would work going forward. She suggested breaking into smaller groups. She suggested work around the following themes: budget, capacity, and policies. Gillian suggested we break out by the categories laid out in the report. She also suggested that we have to address choice schools. She thinks this should be a separate issue. Boundaries and siting issues are another category for a subcommittee. Sally Baird suggested that as the discussion about the choice program goes on for the Board in the coming year, MMTSSSC can provide input related to Transportation and how it impacts boundary and choice discussions and decisions that are pending before the Board and the APS community. Kristin noted that APS had asked that we consider Courtesy Busing and Walk Distances.

Areas include:

1. Safety
2. TDM (including Parking)
3. School Buses (include Courtesy Busing)
4. Active Transportation
5. Communication/Transparency
6. Choice Program
7. School Siting / Boundaries
8. Transit

Philosophy and Outreach will go on within the whole group. County Collaboration will be considered at the end and take in how they affect all the groups. Policy, budget, and resources will permeate all the discussions. The above eight areas will be discussed in small groups by two topics at each meeting.

Gillian and Kristin will now lay out a framework for discussion topics.

Meetings will be held the first and third Wednesdays of every month.