



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

November 30, 2021

Via Email

WRS Group, Ltd., dba  
Health Edco  
Attn: Tina Norwood  
5045 Franklin Avenue  
Waco, TX 76710  
[sales@wrsgroup.com](mailto:sales@wrsgroup.com)

Subject: Instructional Aids, Toys and Games 15-33FY17 – Contract Amendment No. 1

Dear Ms. Norwood:

On November 30, 2021 the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 1 to renew the Contract for five (5) years at the existing prices or discounts. The renewal shall be effective from December 1, 2021 and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining. All other terms and conditions shall remain unchanged.

Additionally, the certificate of insurance on file with Arlington Public Schools is expired. Please have your insurance provider send an updated copy to my attention via email at [kimberly.young@apsva.us](mailto:kimberly.young@apsva.us).

Sincerely,

Kimberly Young, CPPB  
Senior Procurement Specialist

KY:ky

Enclosure



**Arlington Public Schools**

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**Amendment No. 1**

**Subject:** Instructional Aids, Toys and Games

**Contractor:**

WRS Group, Ltd., dba  
Health Edco  
Attn: Tina Norwood  
5045 Franklin Avenue  
Waco, TX 76710  
[sales@wrsgroup.com](mailto:sales@wrsgroup.com)

**Contract:**

15-33FY17

By mutual Agreement Contract No. 15-33FY17 is hereby renewed for five (5) years at existing prices or discounts. The renewal shall be effective from December 1, 2021, and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining. All other terms and conditions shall remain unchanged.

**Arlington Public Schools**

Authorized  
Signature:

*David J. Webb*

David J. Webb, C.P.M.  
Procurement Director /  
Procurement Agent

Printed Name  
and Title:

December 22, 2021

Date:

**Health Edco**

Authorized  
Signature:

*Tina Norwood*

Printed Name  
and Title:

TINA NORWOOD, SALES

Date:

12/20/21