



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
www.apsva.us

May 21, 2024

**Via Email**

NDGI, Inc  
Attn: Michael Hall, President  
10281 Frosty Ct. Suite 150  
Manassas, VA 20109  
[mike@ndgl.com](mailto:mike@ndgl.com)

Subject: Contract 43FY23-A – Cabling, Video Projection & Other System Install

Dear Mr. Hall:

On May 31, 2024, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as Arlington Public Schools (APS) will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 1 for a one (1) year renewal of the Contract. The renewal shall be effective from June 1, 2024, and shall remain valid through May 31, 2025. This Amendment constitutes the first of four (4) optional renewals with three (3) renewals remaining.

All other terms and conditions shall remain unchanged. You are requested to provide an updated Certificate of Insurance.

Sincerely,

*Danielle Godfrey*

Danielle Godfrey  
Procurement Office  
Direct: (703) 228-6126  
Email: [Danielle.godfrey@apsva.us](mailto:Danielle.godfrey@apsva.us)



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### Amendment No. 1

**Subject:** Contract 43FY23-A – Cabling, Video Projection & Other System Install

**Contractor:**  
NDGI, Inc  
10281 Frosty Ct. Suite 150  
Manassas, VA 20109

**Contract:**  
43FY23-A

Contract 43FY23-A is hereby renewed for one (1) year. The renewal shall be effective from June 1, 2024, and shall remain valid through May 31, 2025. This Amendment constitutes the first of four (4) optional renewals with three (3) renewal options remaining.

All other terms and conditions shall remain unchanged.

**APS:**

**Signature:** *Danielle Godfrey*

**Title:** Procurement Director

**Printed Name:** Danielle Godfrey

**Date:** May 22, 2024