



## Arlington Public Schools

Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

May 31, 2024

Via email

HIS Sign, LLC  
Attn: Matt Peev  
44050 Ashburn Shopping Plz  
Suite 195-639  
Ashburn, VA 20147  
Email: [matt@hissign.com](mailto:matt@hissign.com)

Subject: Contract No. 38FY19-7 American Sign Language Interpreter Services - Amendment No. 5

Dear Mr. Peev:

The above cited Contract between your firm and Arlington Public Schools, hereinafter referred to as APS, will expire May 31, 2024. Attached is the proposed Amendment No. 5 to extend the Contract on a month-to-month basis effective from June 01, 2024. All other terms and conditions shall remain unchanged.

Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the Amendment and return one copy to your office. Your response, to accept or decline, is requested no later than ten (10) days from the date of this letter.

Sincerely,

*Carolina Sorto*

Carolina Sorto  
Procurement Specialist/Procurement Office  
Direct: (703) 228-6193  
Email: [carolina.sorto@apsva.us](mailto:carolina.sorto@apsva.us)



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### Amendment No. 5

**Subject:** Contract No. 38FY19-7 American Sign Language Interpreter Services

**Contractor**

HIS Sign, LLC  
44050 Ashburn Shopping Plz  
Suite 195-639  
Ashburn, VA 20147

**Contract No.**

38FY19-7

By mutual agreement, Contract No. 38FY19-7 is extended on a month-to-month basis at existing prices or discounts. The renewal shall be effective from June 01, 2024. All other terms and conditions shall remain unchanged.

**HIS Sign, LLC**

**Signature:** Matt Peev

**Title:** COO

**Printed Name:** Matt Peev

**Date:** 05/31/2024

**APS:**

**Signature:** Danielle Godfrey

**Title:** Procurement Director/Procurement Agent

**Printed Name:** Danielle Godfrey

**Date:** May 31, 2024